

SERVICES	PLATINUM	DIAMOND	EMERALD	GOLD	BRONZE	EVENTS
	Full Planning	Partial Planning	Month Of Coordination	Full Coordination	Elopements	Events
Infinity Rose Events Co Coordination Time on Wedding Day	Full Rental Time	12 Hours	12 Hours	12 Hours	2 Hours	Full Event Day
Vendor Management (Arrival Time, Departure Time, Responsibilities, etc.) on the Wedding Day	♡	♡	♡	♡	♡	
Oversee & Assist in Setup, Tear Down and Cleanup	♡	♡	♡	♡	♡	♡
Distribute Personal Florals & Pin Boutonnieres/Corsages	♡	♡	♡	♡	♡	
Access to Planner's Planning Portal with Budgeting, Timeline, Floorplan, Guest List, Vendor Payment Management, & a Customized Planning Checklist	♡	♡	♡	♡	♡	♡
Customized Calendar with personalized "Deadline" dates	♡	♡	♡			
Customized Detailed Timeline & Floor Plan	♡	♡	♡	♡	♡	♡
Access to Custom Vendor Recommendation Lists	♡	♡	♡	♡	♡	♡
Coordination with the DJ throughout Ceremony & Reception	♡	♡	♡	♡	♡	
Coordination with the Bride & Groom on all Special Events of the Wedding Day	♡	♡	♡	♡		
Management & Fulfillment of Contracts with Vendors	Unlimited	4	Within Month Of	Within Month Of		
Assistance in designing, ordering and mailing of Save the Dates & Invitation Suites	♡					
Assistance in designing Ceremony and/or Reception Programs & Signage if applicable	♡	♡	♡			
Management of Guest List & RSVPs to verify Guest Count	♡					
Assistance with Event Design & Style (Decoration, Color Scheme, etc.)	♡	♡	♡		♡	♡
Assistance & Confirmation of Rental Needs	♡	♡	♡	♡		♡
Thorough Research of Vendor Categories & Finding of Quotes until fulfilled	Unlimited	4	Within Month Of			
Booking of Appointments/Meetings with Vendors	♡	♡	Final Meetings			♡
Coordination Meetings via in person, zoom, facetime, phone call, etc.	Unlimited	5	4	3	2	Unlimited
Full Contact with Planner (Phone Calls, Text Messages, Emails, etc.)	♡	♡	♡	♡	♡	♡
Guide to getting & completing your Marriage License	♡	♡	♡	♡	♡	
Lead Coordinator + 1 Assistant on your Wedding Day	♡	♡	♡	♡	Lead Coordinator Only	
Venue Walkthrough with Necessary Vendors	3	2	2	2		
1 Hour Rehearsal	♡	♡	♡	♡		
Communication with Vendors to be sure all payments are made, Final Meetings are scheduled, Questions are answered, and all Final Details with Vendors are booked & confirmed	♡	♡	♡	♡		
Attendance to (#) of Vendor Meetings of Clients Choice	Unlimited	4	2	1	1	
Budget Management and Maintenance	♡	♡				
Access to Custom Checklists, Tips & Packing Lists for the Wedding Day	♡	♡	♡	♡	♡	
Confirm Arrival & Departure Times with Vendors	♡	♡	♡	♡	♡	♡

Sending of Rough Timeline, Current Vendor List, & Rough Floor Plan 5 weeks prior to the Wedding Day to all Vendors participating & a 2 nd Email sent with Final Timeline, Final Vendor List & Final Floor Plan 10 Days prior to the Wedding Day (This confirms all the details to make the day run as smooth as possible)	♡	♡	♡	♡		
Planner will be the main contact for all questions and vendors on the Wedding Day	♡	♡	♡	♡	♡	
Distribution of Gratuities & any final payments on the Wedding Day	♡	♡	♡	♡	♡	
Packing up of the Getaway Car (Luggage, Bags, Gifts, To-Go Boxes, Dessert, etc.)	♡	♡	♡	♡	♡	
Planner has the ability to return any items left at the Wedding, or any items unable to fit in any family member's car, directly to the Bride & Groom's home or preferred location nearby	♡					
INVESTMENT	\$4,200	\$2,800	\$1,850	\$1,500	Starting at \$500	Starting at \$400

Platinum - Full Service

Full-Service Wedding Planning from Start to Finish! This package is perfect for the newlyweds who want to enjoy their engagement and want someone to bring their vision to life. We will walk with you through each & every decision and take on the booking of vendors and contracts from there, to fulfill all your dreams for your big day! We will be present from Rental Start time to Rental End time on Wedding Day (14 Hours Max).

Diamond - Partial Planning

Stuck? This package offers Full-Service Wedding Planning to pick-up where you currently are in the Planning process. It is perfect for individuals who have decided that they want a professional to walk through the planning process with them, but still want to be heavily involved with vendors. This package is great for those who have already booked a few vendors, or are wanting to book a few on their own. We will be present for 12 hours on Wedding Day.

Emerald – Month Of Coordination

Month Of Coordination is set up to help you finalize all of the details the month prior to your Wedding Day. This is perfect for those wanting to experience the full planning process, but have someone take over when the countdown gets close to confirm all of the details, finish up any planning and take away any stress in the final month before the Wedding day! We will be present for 12 hours on Wedding Day.

Gold – Full Coordination

Full Coordination is a more detailed take on Day Of Coordination. This package confirms that all the details & payments are squared away for Wedding Day, and no detail has gone forgotten. This is perfect for those wanting to experience the full planning process but have someone take over to confirm all of the details, make sure all of the vendors are on the same page, and Coordinate the entire Wedding day. We will be present for 12 hours on Wedding Day.

Bronze - Elopements

Deciding to Elope? This package fit for a 2 hour Elopement is perfect for you! We will walk you through everything you need to elope, and assist with setup & cleanup on the big day. Considering a bigger celebration in the future? Receive 15% off any Full-Service package within two years!



PACKAGE INCLUSIONS & PRICING